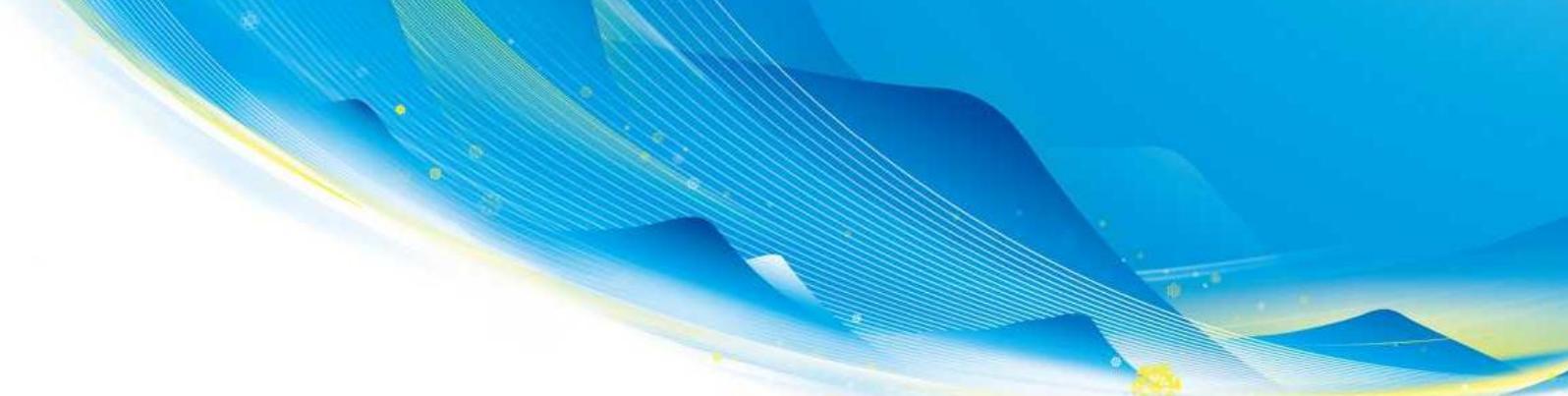




Olympic Winter Games Beijing 2022 “My 2022” User Manual





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1 Overview

This User Guide is designed for accredited personnel to show them how to use the “My 2022”, including information about download and installation, account login, health monitoring, and instant messaging. The data displayed are provided by Beijing 2022’s Functional Areas and service systems concerned, and accredited users can check the services corresponding to their entitlements.

2 Download and Installation

“My 2022” is available for download at major application markets.

2.1 On Android/HarmonyOS

For users of Android/HarmonyOS phones, click open the app store on your phone (i.e. Google Play, Samsung), search “My 2022”, and click the download button to start downloading and automatically install the app.

Download URL of “My 2022” in **Google Play**: <https://play.google.com/store/apps/details?id=com.systoon.dongaotoon>

Click open the app store on your phone (i.e. Huawei, Xiaomi, VIVO, OPPO, or Application Treasure), search “冬奥通”, and click the download button to start downloading and automatically install the app.

2.2 On iOS system

For users of iOS phones, click open the APP Store, search “My 2022” or “冬奥通”, and click the Download button to start downloading and automatically install the app.

2.3 Scan QR code download

It is preferred to recommend **application markets download**. If don’t work, you can visit the following website (<https://dongaostatic.beijing2022.cn/download/index.html>) or scan the QR code below to download it.

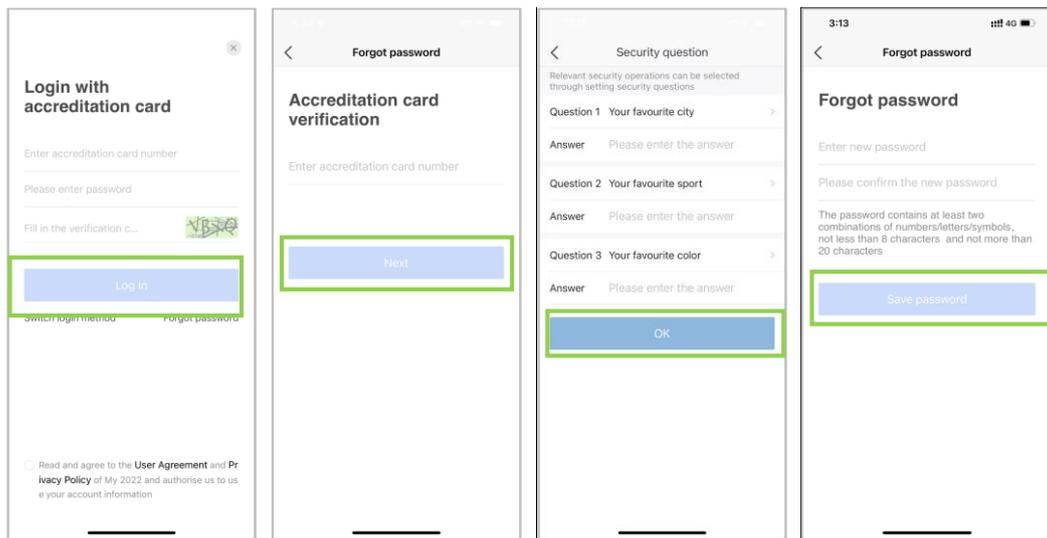


3 Login

Login is a basic function that manages the user login method and login information.

3.1 Login with the Accreditation Card

Accredited users can log in by entering “the number of their accreditation card and initial password”.



1. Enter the accreditation card number, password and graphic verification code, and click “Login” to access the system;
2. For first-time visitors, enter the accreditation card number, initial password and graphic verification code, and then set a new password and three password-recovery questions before entering the system.

* The initial password:

The initial password is set according to the valid period of your Resident Identity

Card of the People’s Republic of China, Mainland Travel Permit for Hong Kong and Macao Residents, or Mainland Travel Permit for Taiwan Residents, or the issuing date of your Passport (in the format of YYYYMMDD). For example:

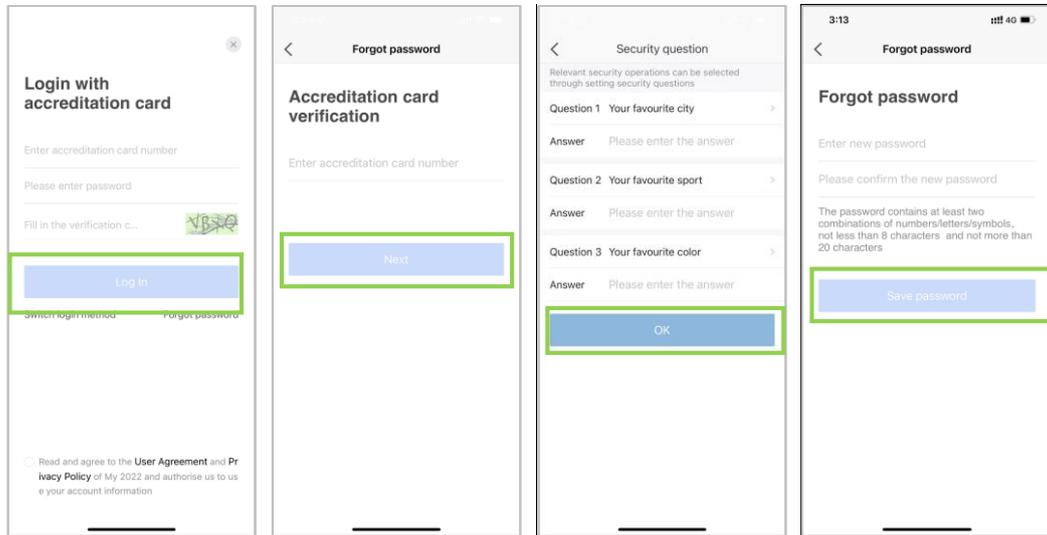
If the valid period of your Resident Identity Card of the People’s Republic of China is 2008.08.08-2028.08.08, then your initial password is 20080808;

If the valid period of your Mainland Travel Permit for Hong Kong and Macao Residents or Mainland Travel Permit for Taiwan Residents is 2014.04.21-2024.04.20, then your initial password is 20140421;

If your Passport was issued on 18 JAN 2019, then your initial password is 20190118.

3.2 Forget the password

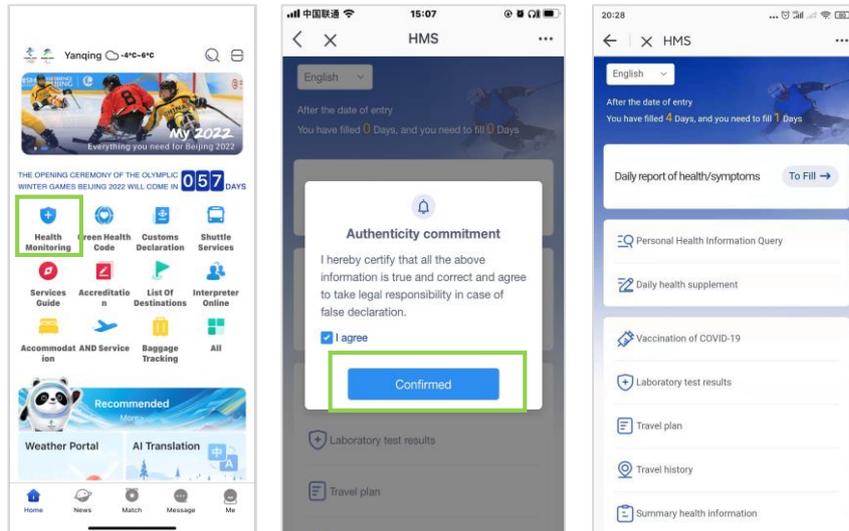
If you log in with the accreditation card number, you can click “Forget Password” on the login page to reset the password.



1. Verify the accreditation card when you forget the password: Click “Forget Password” to access the page of accreditation card verification, and then enter your accreditation card number;
 2. Confirm password-recovery questions: Enter the correct answer to the password-recovery questions and click “Next” to access the “Modify Password” page.
- Reset password: Enter the new password, and repeat it for confirmation, and click “Next” to reset the password.

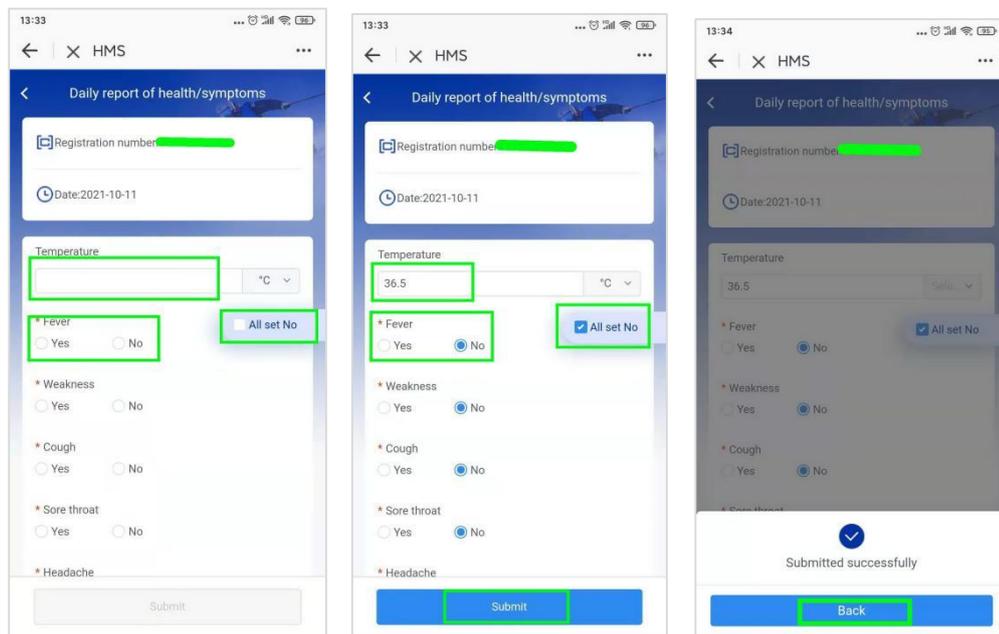
4 HMS function and instruction

4.1 Authenticity commitment



Users are required to promise all the information reported is true, and take responsibility for it. This page only pops up when users enter HMS for the first time, and will no longer pop up after confirmation. Users can enter functional selection page to choose related functional pages when finishing confirmation. The current number of days that have been reported and the number of days that have not been reported will be displayed at the top of the functional selection page.

4.2 Daily report of health/symptoms



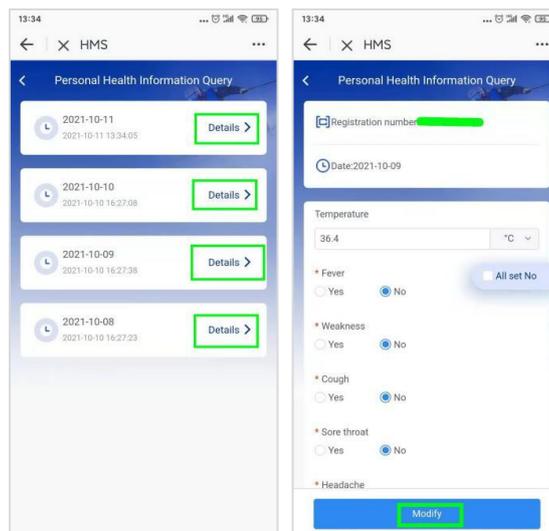
Please report daily temperature, fever, emesis, diagnose, medicine taken etc., and all the information of this page is mandatory.

Overseas cardholders need to fill in the form 14 days before entering China until they leave.

This information is reported in natural days, and the refresh time point is at 24 am Beijing (GMT+8).

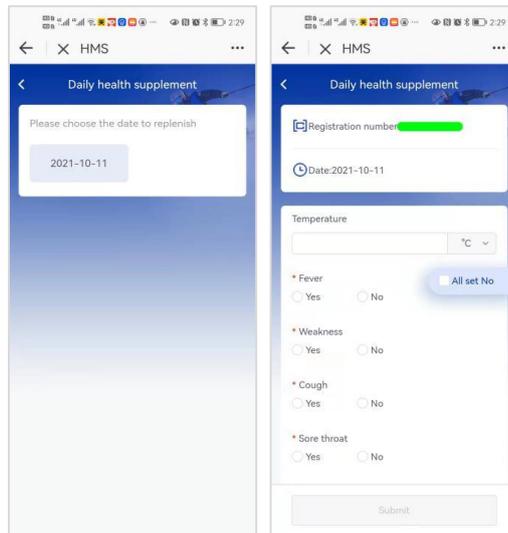
Users can click “all set no” for simple operation.

4.3 Personal Health information Query



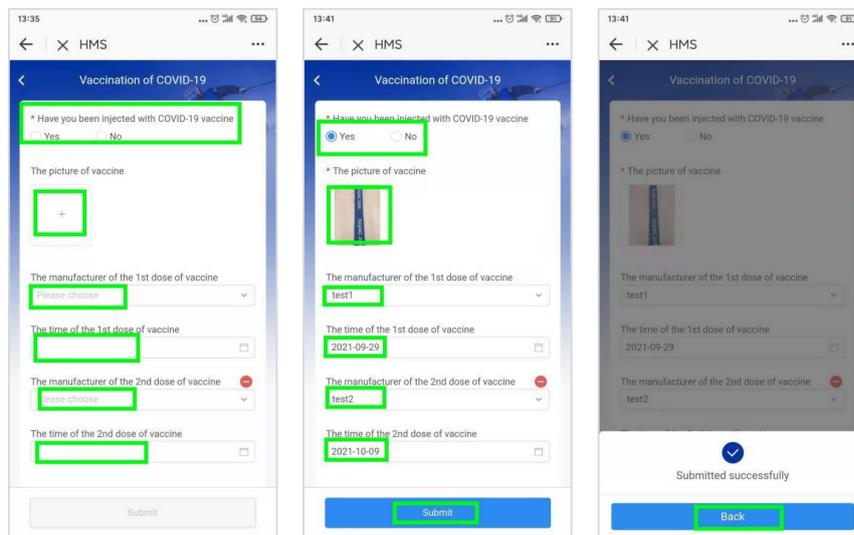
Users can check and modify reported health information.

4.4 Daily health supplement



Users can report health information for missing dates.

4.5 Report Vaccination of COVID-19



Users who have been vaccinated against COVID-19 must upload the vaccination record or photos of vaccinated certification, and fill in the name of each dose and the time for vaccination.

4.6 Report Laboratory test results

Laboratory test results

• Result of nucleic acid test taken at a Chinese Embassy/Consulate approved testing laboratory within 72 hours before boarding your final flight to China.

Positive Negative

Test not performed

• Nucleic acid test report



The result of Antibody IgM

Positive Negative

Test not performed

I hereby declare that I have taken all the necessary COVID-19 related tests as listed in

Submit

It is mandatory to report the Nucleic acid test results within 72 hours before boarding, and upload the picture of the test results.

The antibody IgM test records and test results are optional.

4.7 Report travel plan

Travel plan

Scheduled inbound flight
Please enter

Scheduled inbound boarding time

Scheduled inbound date

Scheduled outbound date

Scheduled outbound flight
Please enter

Submit

It is mandatory to report scheduled inbound date, scheduled inbound boarding time and flight number.

Report scheduled outbound date and flight number are optional.

4.8 Report travel history

The screenshot shows a mobile application interface for reporting travel history. The title bar at the top says 'HMS'. Below it, the section is titled 'Travel history'. There are five input fields: 'Actual inbound date' (with a calendar icon), 'Actual inbound flight' (with a placeholder 'Please enter'), 'Actual boarding flight seat' (with a placeholder 'Please enter'), 'Scheduled outbound date' (disabled), and 'Scheduled outbound flight' (disabled). A 'Submit' button is located at the bottom of the form.

Please report actual inbound date, flight number and seat number.

4.9 Report summary health information

The screenshot shows the 'Summary health information' screen. At the top right is a QR code. Below it is a 'Registration number' field with a green bar. The 'Date' is set to '2021-10-11'. There are three tabs: 'Health', 'Test', and 'Vaccination', with 'Health' selected. The 'Health' section lists various symptoms with 'No' responses: Temperature 36.5°C, Fever No, Weakness No, Cough No, Sore throat No, Headache No, Muscle/joints pain No, Dyspnea No, Chest pain No, Vomit No, Diarrhea No, Abnormal sense in taste No, and Other discomfort No. At the bottom, it asks 'Have you seen a doctor or taken medicine today?' (No) and 'Have you had direct contact with confirmed/suspected/asymptomatic cases of COVID-19?' (No).

Users can check the nucleic acid test information they had in China besides all the submitted personal health information.

5 Message

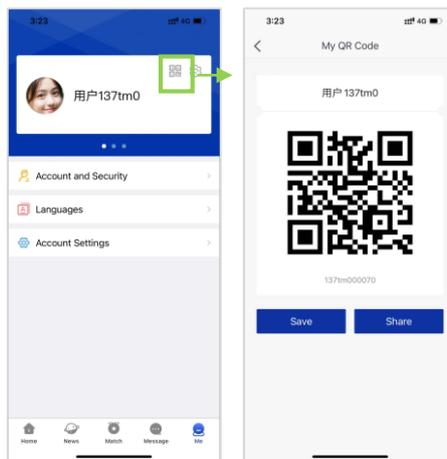
After login, accredited users can use the app for online instant messaging with friends.

It provides online communication, file transfer and group chat services for the seven categories of accredited users of Beijing 2022.

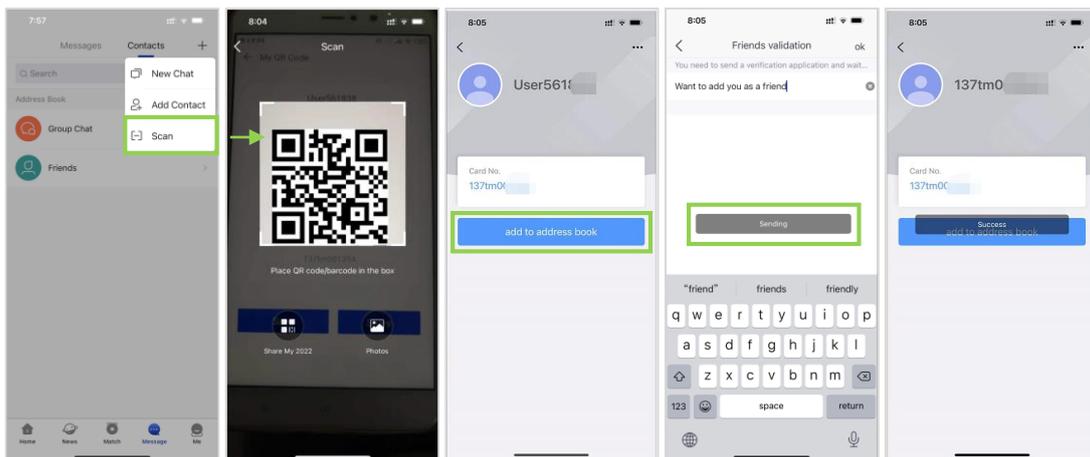
5.1 Add Friends

5.1.1 Add by scanning QR code

A. Display the QR code



B. Scan the QR code

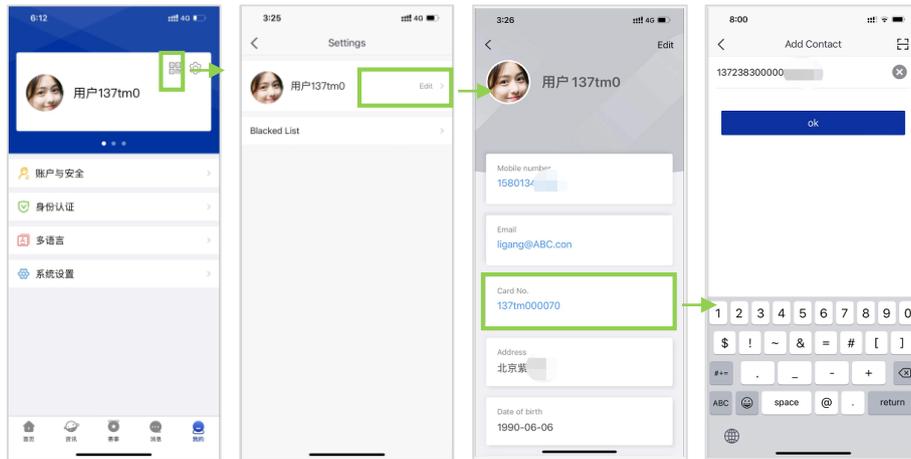


Scan QR code to add a friend: Enter the Message page, click “Scan” button on the upper right corner, and scan the QR code of another user to add a friend.

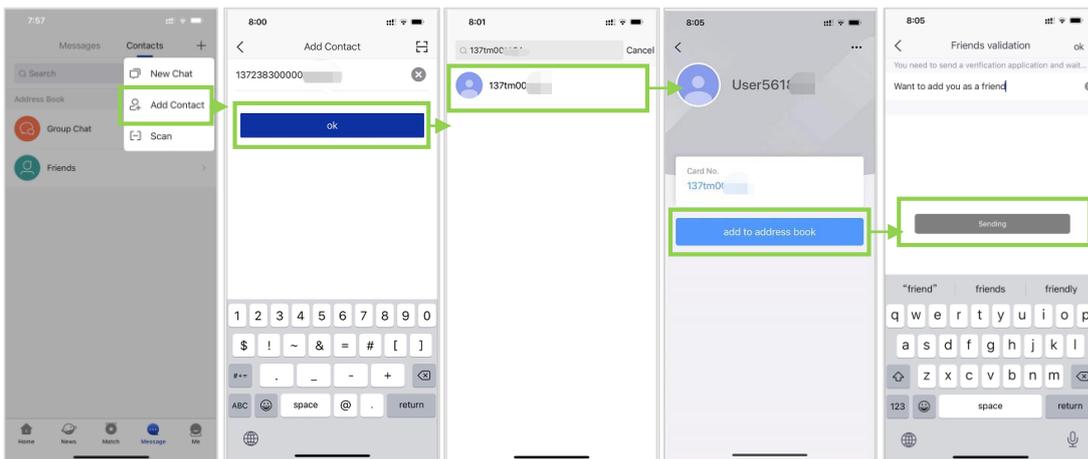
Verification passed: Only after your request is accepted will you be friends.

5.1.2 Add by card number

A. Display the card number



B. Enter the card number to send a friend request

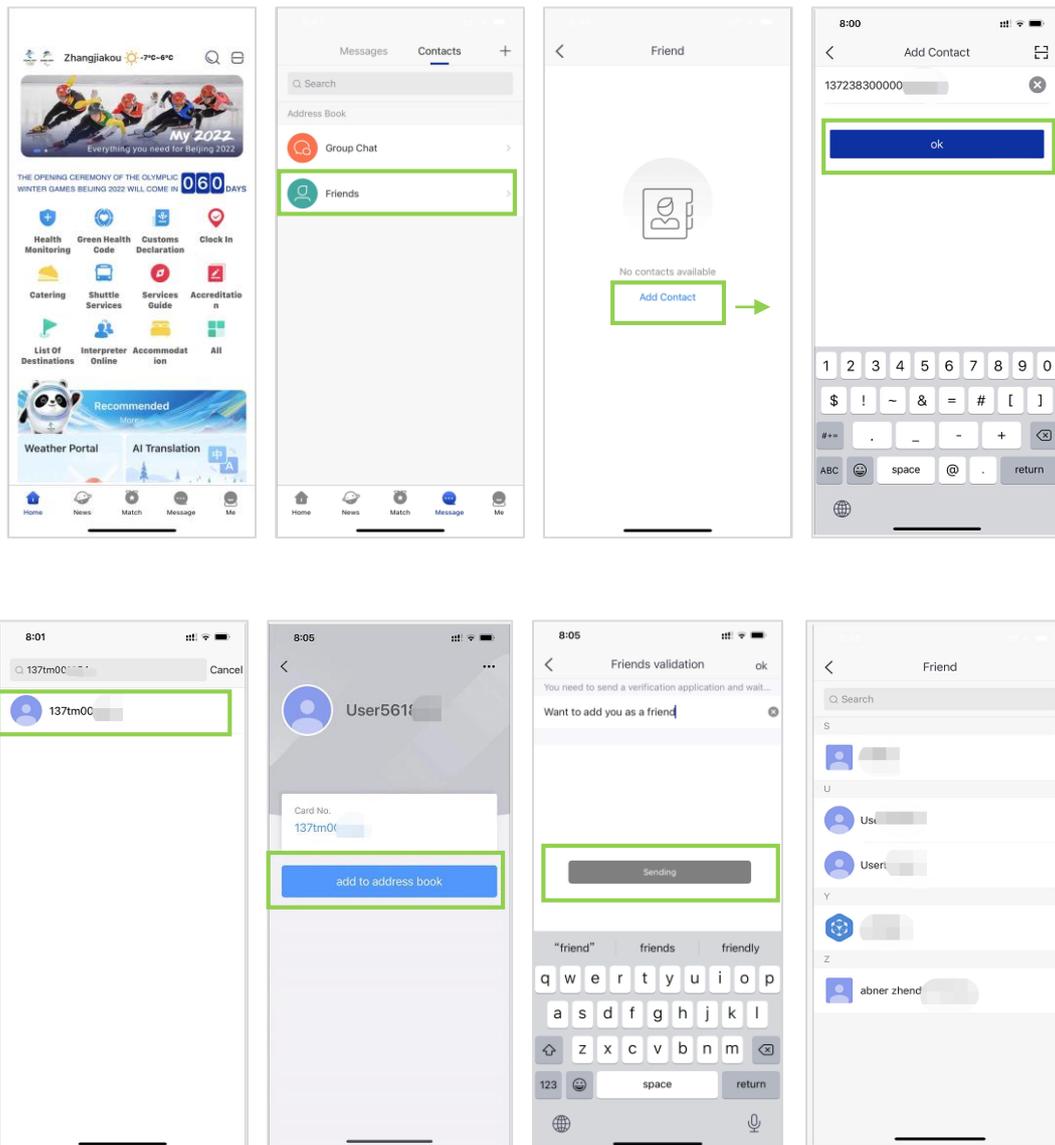


Add by entering your friend’s card number: Enter the Message page, click the upper right corner and select Add Contacts, enter the card number, and click “OK” to add a friend.

Verification passed: Only after your request is accepted will you be friends.

5.2 Contacts

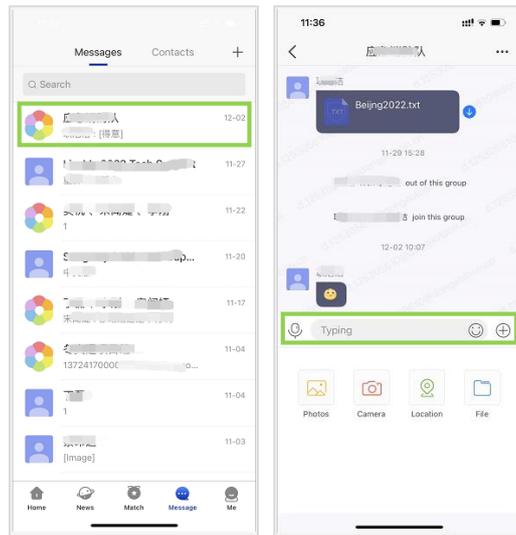
After login, click the contacts to view, search, chat with friends.



Build contact: Enter the user’s card number or scan the user’s QR code to add friend and create contact.

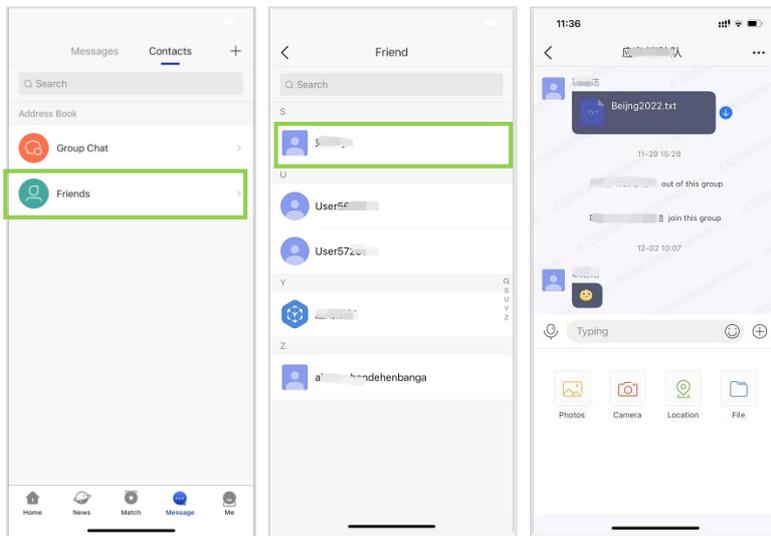
Search contact: Enter the name of the contact in the “Contacts” page to conduct query.

5.3 Messages

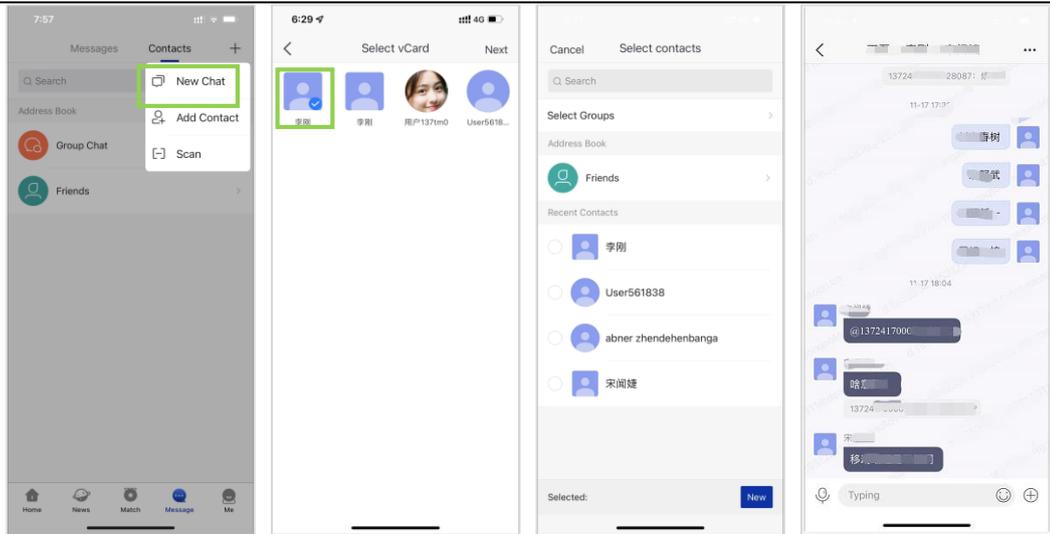


Check messages: Chat-related functions, including message copy, forward, recall, delete, download, and save.
 Receive message notifications: Receive notifications from friends, You can use “Mute Notifications”.

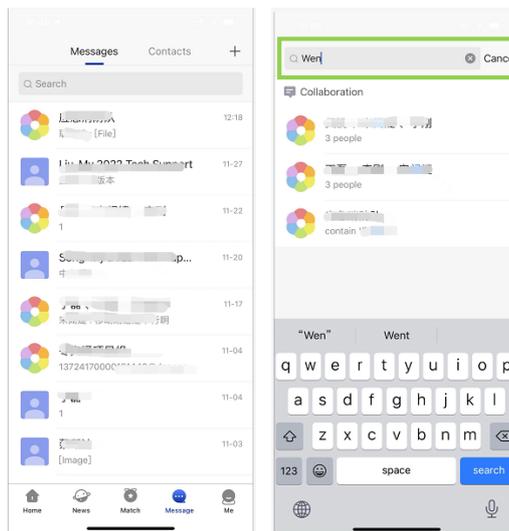
5.4 Chat



One-on-one chat: Chat with one person at one time. You can send texts, emojis, voice messages, pictures, locations and files.



Group chat: You can select several friends in your address book to initiate a group chat.



Search contacts: Use keywords to search contacts.

Search chat history: Use keywords to search chat history.

6 Technical Support

TEL: +8610-66689901

Mail: my2022-tech@beijing2022.cn

Online: “My 2022” - Message - Contacts - Organisation - Beijing 2022 Olympic Winter Games - “My 2022”
Technical Support

